

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

April 12, 2016

CALENDAR

Apr	12	6:15 p.m.	Executive Session, Central High School
Apr	12	7:00 p.m.	Regular Board Meeting, Central High School
Apr	12	Immediately following	Public Work Session, Central High School
Apr	14	2:00 p.m.	Public Work Session, Room A111, EACC
Apr	19	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Apr	26	6:15 p.m.	Executive Session, J.C. Rice Educational Services Center
Apr	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Apr	26	Immediately following	Public Work Session, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. Gift Acceptance - The administration recommends Board acceptance with appreciation recent donations made to the Elkhart Community Schools.
- E. BUILDING REPORT
Building Energy Report – Ted Foland
Frank Serge - Principal
- F. MINUTES -
March 16, 2016 – Public Work Session
March 18, 2016 – Public Work Session
March 22, 2016 – Regular Board Meeting
March 22, 2016 – Public Work Session
- G. TREASURER'S REPORT
Consideration of Claims
Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Extra Curricular Purchases - The Business Office seeks Board approval of extra-curricular purchase requests.

H. NEW BUSINESS

Residential Services Agreements - The administration recommends Board approval for alternative residential services for two Elkhart Community School students.

Grant Approval - The administration recommends approval for the submission of a grant application to the Department of Homeland Security for the 2016 Citizenship and Integration Grant Program from Adult Education.

Grant Confirmation - The administration seeks Board confirmation for the grant application submitted to the Indiana Department of Education for High Ability Education Grant from the Instructional Leadership Department.

Grant Confirmation - The administration seeks Board confirmation for the grant application submitted to Skills USA and Ryder for a Diesel Tech Lab Enhancement Grant from the Elkhart Area Career Center.

I. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

J. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

K. ADJOURNMENT



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

TO: BOARD OF SCHOOL TRUSTEES
FROM: DR. ROBERT WOODS *RW*
DATE: APRIL 6, 2016

SUBJECT: GIFT ACCEPTANCE

A-One Apparel, Signs and Designs has donated two 9 foot banners to Elkhart Community Schools to be used to advertise for the District Wide Kindergarten Open House with a value of \$410.00.

I am requesting approval from the Board of School Trustees to accept this donation and an appropriate letter of acknowledgement and appreciation is sent to:

Marc Barfell
A-One Apparel, Signs and Designs
726 Middleton Run Road
Elkhart IN 46516



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: March 9, 2016

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Christal D. Henderson
1350 N. Lake Shore Dr. Apt. 718
Chicago, IL 60610-5132

Sincerely,

Jacquie Rost
Elkhart Memorial High School, Athletic Director



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 11, 2016
TO: Dr. Rob Haworth
Board of School Trustees
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the volleyball program. This donation will go towards lodging, food, and transportation costs for varsity overnight tourneys, team posters, and senior banners as well as other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Stahl Heating & Air Conditioning
53863 Co Rd 17
Bristol, IN 46507

Thanks,

Jacquie Rost
Elkhart Memorial High School, Athletic Director



ELKHART MEMORIAL HIGH SCHOOL
2608 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5600



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: March 15, 2016

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

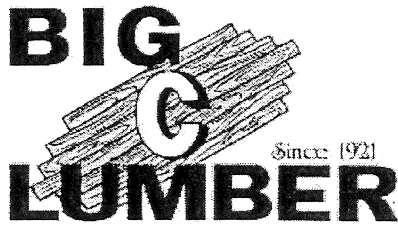
We are in receipt of an extracurricular donation of building materials at a value of \$1,432.73 to be used for Junior Varsity softball and baseball dugout enclosures at Memorial High School.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Big C Lumber
ATTN: Jade Bashore
1021 E. McKinley
Mishawaka, IN 46545

Sincerely,

Jacquie Rost
Elkhart Memorial High School, Athletic Director



Mishawaka
 1021 E. McKinley
 Mishawaka, IN 46545

Quotation

Quote No **21310**
 Quote Date **03/01/2016**

Invoice Address

Delivery Address

ELKHART MEMORIAL HIGH SCHOOL
 SOFTBALL/BASEBALL DUGOUTS
 2608 CALIFORNIA RD
 CRAIG 574-849-0312
 ELKHART, Indiana, 46514
 INDIANA DONATIONS

Customer 000821 - 000001
 Your Ref
 Delivery On 03/01/2016
 Taken By JADE BASHORE
 Sales Rep House



Page 1 of 1

Special Instructions
On 03/01/2016, Any Time of Day, Single Delivery Only

Notes
MATERIAL FOR SOFTBALL/BASEBALL DUGOUTS

Product Code	Description	Qty/Footage	Price	Per	Total
6469	1/2"-4'X8' Osb Sheathing	44 SHT	9.19	SHT	404.36
413	10' Roof Edge 1-1/2" "T" Brown 1.5TB #502	32 PC	2.67	PC	85.44
23428	Onyx Black Oakridge Pro 30 O/C	36 BDL	22.26	BDL	801.36
393	15W Felt Paper 432 Sq.Ft.Roll	4 ROLL	11.96	ROLL	47.84

Total Amount	\$1,339.00
Tax IN 7.00%	\$93.73
Order Total	\$1,432.73

Goods received in good condition

Signature _____

By your signature below, you are agreeing to the Terms and Conditions set forth on back or attached.

Buyer _____ Date _____

Subject to our terms and conditions of sale. Further copies available on request.

** All materials
 donated by
 Big C Lumber*



ELKHART MEMORIAL HIGH SCHOOL

2608 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5600

★ ★

ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER

2720 CALIFORNIA ROAD • ELKHART, IN 46514

PHONE: 574-262-5500

DATE: March 17, 2016

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Jacquie Rost, Athletic Director

RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Dr. Richard C. and Babette Boling
30006 Hickory Lane
Elkhart, IN 46514

Sincerely,

Jacquie Rost
Elkhart Memorial High School, Athletic Director

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 16, 2016

Professional Development Center, 2424 California Road, Elkhart – 1:00 p.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Doug Hasler
Rob Haworth

Dawn McGrath
Doug Thorne

The Board heard a presentation on insurance comparisons by Jeffrey Hadden of LHD Benefit Advisors; and continued work on priorities and action steps of the strategic plan.

Topics
Discussed

The meeting adjourned at approximately 5:00 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 18, 2016

Elkhart Area Career Center, Room A111, 2424 California Road, Elkhart
- 1:00 p.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Doug Hasler
Rob Haworth

Doug Thorne

The Board heard a presentation from Doug Hasler, Executive Director of Support Services, outlining procedures and detailed requirements for a petition remonstrance; projected funding timelines as prepared by Jeffery Qualkinbush of Barnes & Thornburg and Lindsay Simonetto of H.J. Umbaugh & Associates; Superintendent Haworth reviewed the SSAC trip to Warsaw; and continued work on the strategic plan.

Topics
Discussed

The meeting adjourned at approximately 5:15 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
March 22, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at approximately 7:00 p.m.

Place/Time

Board Members Present:	Glenn L. Duncan Susan C. Daiber Karen S. Carter	Carolyn R. Morris Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Glenn Duncan called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Mr. Duncan discussed the invitation to speak protocol.

Protocol

Superintendent’s Student Advisory Council (SSAC) representatives introduced themselves. Brooke Troyer, a sophomore involved in volleyball and swimming represented Memorial High School (MHS). Ms. Troyer reported on all of spring sports beginning next week; success of the performances of Rock of Ages; and color guard and percussion group performed in Indianapolis. Alex Kilmer and Elijah Efsits gave a brief presentation on performing arts, speech and debate. Ms. Troyer updated the Board on Project Y: the recent class Olympics; so far \$5,881.09 has been raised; students will be serving tables for the Elkhart Education Foundation’s Trivia Night; and a 3 on 3 basketball tournament after Spring break. Central High School (CHS) was represented by sophomore Anthony Vu. Mr. Vu reported on the following recent activities: the girls gymnastic team finished eighth at state meet; Shrek the Musical was a huge success will near sold out capacity; Lauren Weirich’s nominee as an Academic All Star; winter athlete recognition night on March 23; and for Project Y, 130 hours of reading mentoring at Beardsley Elementary.

SSAC Representatives

By unanimous action, the Board accepted with appreciation the following donation made to Elkhart Community Schools (ECS): \$760.00 from the University of Notre Dame to Cleveland Elementary for academic activities and clubs, in conjunction with a longitudinal study aimed at identifying skills that are most important for future math success among elementary students; 304 gallons of various latex paints valued at \$1,265.00 from Rollie Williams Paint Spot to be used at the Elkhart Area Career Center (EACC) for the construction trades program; and \$500.00 from Kimberley Pasquale for MHS track teams for equipment.

Gift Acceptance

Mary Yoder Holsopple presented certificates to winners of the TCU Bullying Prevention Bookmark contest: Jason Reed, third grade at Eastwood; Christian Mazariegos, 6th grade at Hawthorne; and Haley Purnell, seventh grade at North Side Middle School. Each of the winners presented Board members with their winning bookmarks. This year 14,000 bookmarks were printed for distribution.

Special
Recognition

A brief introduction to the College and Career Prep Class was given by Jennifer Higley, family and consumer science teacher at Pierre Moran Middle School. Ms. Higley created the course without the use of a text book where students incorporate the use of Chrome books to research and prepare career presentations. Students spoke in regard to future possibilities and researching career opportunities. The slide show that was unable to be presented was later provided to all Board members.

Department
Report

A coding presentation was given by Josh Nice, Amanda Brandy and Kayleigh Swinehart. A short news video was viewed showing the interaction between kindergarteners and third graders. The course creates lots of cross class involvement with unique and special applications. Students spoke of what they have learned in the class: to push on and succeed; no failure; problem solving; creating with technology; 21st century skills; gain confidence; and helps students feel empowered. The curriculum, created by code.org, aligns with computer science standards, in addition to the integration of math, English language arts, and science standards.

Coding
Demonstration

By unanimous action, the Board approved the Common School Fund Loan application for \$1,283,000.00 at 1% interest, to be used to purchase 2,500 Chrome books. The 1:1 technology goal is to provide electronic devices for all students by 2020. In response to audience questions, the loan will be repaid beginning in 2017 from the debt service fund, and it was noted this is not the first time this low interest funding source has been used. (Codified File 1516-106)

Common
School Fund
Loan

By unanimous action, the Board approved the following minutes:
March 8, 2016 - Regular Board Meeting
March 8, 2016 - Public Work Session
March 15, 2016 - Public Work Session

Approval of
Minutes

By unanimous action, the Board approved payment of claims totaling \$5,234,871.34 as shown on the March 22, 2016, claims listing. (Codified File 1516-107)

Payment of
Claims

The Board received a financial report for the period January 1 – February 29, 2016 and found it to be in order.

Financial
Report

Doug Hasler, executive director of support services, reported the following fund loan was made on February 29, 2016: \$416,000.00 to Debt Service Fund from General Fund.

Fund Loan

By unanimous action, the Board approved estimated cash tuition rates for the 2016-2017 school year. Typically, foreign exchange students, and residents of the State of Michigan are subject to these billings. For K-12 the 2016-2017 school year, the rate is \$6,700.00. (Codified File 1516-108)

Cash Tuition Rates

By unanimous action, the Board approved extra-curricular purchases by the MHS athletic department for wrestling mats for \$10,690.00; and North Side Middle School for new uniforms for the track and cross country teams for \$3,966.00.

Extra Curricular Purchases

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1516-109)

Fundraiser Approval

Ted Foland, energy education specialist, presented the 6-year Energy Program Progress Report from. The presentation highlights include: cost avoidance for 2015 was 30.5% valued over \$1,262,000; 10 buildings posted their best avoidance percentages; 2 buildings posted six consecutive years of improvement; 2009-2016 cost avoidance is valued at over 6.7 million dollars; and provided electric and natural gas usage and cost histories. Mr. Foland attributes the success of the program to weekly audits, tracking and evaluating utility accounts, consistent staff participation, establishing and maintaining heating/cooling set points; and multiple building schedules to accommodate extreme weather, building usage, special events, school delays, etc.

Energy Education Annual Report

Debra Beehler, coordinator of behavior supports, reviewed the PAX Good Behavior Games program. PAX teaches students self-regulation, self-control and self-management while collaborating with others for peace, productivity, health and happiness. Students are involved in predicting PAX and spleems (unwanted behaviors) for new activities. Rewards for winning a PAX game include play-based activities. The program is currently in 23 classroom in nine buildings. Brian Wiebe and Kathy Royer of the Horizon Education Alliance presented Rose Miller, first grade teacher at Woodland, a plaque and \$100 for educational supplies for having 651 PAX minutes. Aliya Caldwell, second grade teacher at Mary Feeser was also presented a plaque for having over 500 PAX hours. Ms. Royer commended Elkhart Community Schools for being an early adopter of the program.

Department Report

President Duncan opened a public hearing on Mary Beck Elementary School 2015-2016 Priority School Status. Principal JeNeve Adams stated Beck is working to improve their grade on the Accountability Report Card by continuing to focus on the strategies set in place to achieve high student growth in English/Language Arts (E/LA) and Math in grades 4-6. Specific goals are: by May 2016, the bottom 25% of students in grades 4-6 will achieve high growth (42.5%) as measured

Public Hearing

by E/LA ISTEP+; by May 2016, the top 75% of students in grades 4-6 will achieve high growth (36.2%) as measured by the E/LA ISTEP+; by May 2016, the bottom 25% of students in grades 4-6 will achieve high growth (44.9%) as measured by Math ISTEP+; by May 2016, the top 75% of students in grades 4-6 will achieve high growth (39.2%) as measured by the Math ISTEP+. Board comments included commending Ms. Adams for her work and the efforts of her staff; how impressed field experience students have been at and their desire to do their student teaching at Beck; asking Ms. Adams to return in a few months with an update and any needs for continued improvement; the success of Beck is not simply on Ms. Adams, but the Board has a responsibility as well. Dr. Haworth provided the following facts: Governor Pence has approved doing away with ISTEP in its current format; a huge factor at Beck is the mobility rate of its students; only 25 out of 103 third graders have been there consistently since Kindergarten; second year testing was less than stellar; and the focus of priority schools should reflect the growth Ms. Adams and her team had seen. When opened for audience comments the following statements were made: Kevin Adams suggested Beck area be redistricted because it is not currently properly proportioned; Gary Ganger commented there is only so much teachers can do and asked what the process would be if the school remained a priority school, Dr. Haworth replied after further investigation the State School Board could take over Beck; Dianna Graham thanked Ms. Adams for going above and beyond and that the children there need to be at that school and not redistricted because they would 'fall through the cracks' elsewhere; Joanne Adams and Willie Graham commented on lack of parent support due to lack of understanding what that entails, the need for outreach to the students' homes; and education of families on respect. In response to some of the audience comments the Board referenced programs available at Beck to feed the children at school and provide food for holiday breaks, the Real Men Who Read program, high school student volunteers; and efforts to improve the current 2% parent involvement. Dr. Haworth commented on the need not only for volunteers, but for volunteers invested for the long haul, and the possible involvement of churches and not-for-profit agencies. The hearing was closed.

By unanimous action, the Board approved proposed revisions to Board Policy GCEA Substitute Teacher Pay Schedule Plan, and waived 2nd reading.

By unanimous action, the Board approved submission of grants to the Indiana Department of Education for a Carl D. Perkins Career and Technical Education grant from the EACC; and to GenerationON for a Literacy Room Project at Washington Gardens from West Side Middle School. (Codified File 1516-110)

Board Policy
GCEA

Grant Approval

By unanimous action, the Board confirmed the following overnight trip requests: Hot Rodders team from EACC to travel to Cleveland, OH on March 19 and 20, to compete in regional event; and approved overnight trip requests: ElksLogics team to travel to Indianapolis, IN on March 24 and 25, for robotics competition; and Hot Rodders team from EACC to travel to Greenwood, IN on April 22 and 23, for FFA State Small Engine Contest.

Overnight Trip Request

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the March 8, 2016 listing. (Codified File 1516-111)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

A consent agreement regarding unpaid time for a certified staff member. (Codified File 1516-112)

Consent Agreement

Health leave for the following two (2) certified staff members:

Health Leave

Judith Bridges - dental at Career Center, beginning 8/2/16 and ending 5/26/17

Jai Palmer Davidson - special education at Beck, beginning 8/2/16 and ending 5/26/17

Maternity leave for certified staff member Nicole Vesta Wade, special education at Memorial, beginning 4/25/16 and ending 6/1/16

Maternity Leave

Professional leave for certified staff member Melissa Jennette, principal at Bristol, beginning 7/21/16 and ending 6/15/17

Professional Leave

Resignation of the following two (2) certified staff members effective on dates indicated:

Certified Resignation

Javier Jimenez - academic dean at Hawthorne, 3/25/16

Todd Neuenschwander - music at Roosevelt, 3/18/16

Regular employment of the following six (6) classified employees, who have successfully completed their probationary periods, on dates indicated:

Classified Employment

Danielle Feliciano - paraprofessional at Eastwood, 3/9/16

Benjamin Kitt - custodian, Bristol/Eastwood, 3/15/16

Jessica Owens - unassigned bus helper at Transportation, 3/16/16

Joanna Pizana - unassigned bus helper at Transportation, 3/16/16

Derria Pratcher - paraprofessional at Central, 3/15/16

Belinda Siler - paraprofessional at Eastwood, 3/9/16

Resignation of the following three (3) classified employees effective on dates indicated:

Teresa Perry - food service at Cleveland, 3/18/16

Jacqueline Pietrzak - custodian at Hawthorne, 3/16/16

Carmen White - food service at North Side, 3/14/16

The meeting adjourned at approximately 8:50 p.m.

APPROVED:

Glenn L. Duncan, President

Susan C. Daiber, Vice President

Karen S. Carter, Secretary

Carolyn R. Morris, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Classified
Resignations

Adjournment

Signatures

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 22, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at
approximately 9:00 p.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Tony England
Shawn Hannon
Doug Hasler

Rob Haworth
Dawn McGrath
Doug Thorne

The Board heard representatives from Horton Group present options for
health insurance; and reviewed upcoming Board events.

Topics
Discussed

The meeting adjourned at approximately 10:30 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Elkhart Community Schools
Proposed School Fundraising Activities
April 12, 2016 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
West Side Track and Field	A Hacienda Give Back Night will be held. Students will hand out coupons for patrons to present to Hacienda and then a % of all sales will be given to the team. Proceeds will be used to purchase new track equipment.	4/25/2016	Jami Presswood
Move 2 Stand/PBIS	A Culver's Give Back Night will be held. Students will hand out coupons and a % of all sales will be donated to the group. Proceeds will be used to purchase items for rewarding students for positive behavior.	5/16/2016	Jami Presswood
Central Boy's Golf	A Drive-A-Thon will be held. Athletes will take the average of 10 drives to match pledges. Proceeds will be used towards uniforms and equipment.	5/13/2016	Scot Sekal
Memorial Boy's Golf	Athletes will sell two for one coupons for golf. Proceeds will be used to purchase golf balls as well as range time at Warren Golf Club.	4/13/2016	5/3/2016
	Please note the following fundraiser is presented for confirmation only.		

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

April 7, 2016

TO: Dr. Haworth
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
West Side Choral Dept.	Music for Spring Concert	\$500.00



ELKHART CENTRAL HIGH SCHOOL

ONE BLAZER BOULEVARD • ELKHART, IN 46516
PHONE: 574-295-4700



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees and Rob Haworth
From: Brian Buckley, Central High School Athletic Director
Re: Gift
Date: April 5, 2016

Elkhart Central High School would like to purchase a trophy case from donations made in memory of Mr. Tom Eastman who unexpectedly passed away. Mr. Eastman was an outstanding student athlete at Elkhart Central High School and also had an outstanding football career at Notre Dame.

Donations have been made for this trophy case in Mr. Eastman's memory. This case will have a prominent place at our school with Mr. Tom Eastman's name displayed on the trophy case.

The Elkhart Central Athletic Department will pay any remaining costs above the \$2,595.00 that have been donated.

I am also requesting the Board of School Trustees send a thank you letter to the Eastman family.



DATE:

3/14/2016

TO:

Dr. Robert Haworth, Superintendent

Board of School Trustees

FROM:

Darcey Mitschelen

SCHOOL / ENTITY APPLYING:

Adult Education

GRANT TITLE:

FY 2016 Citizenship and Integration Grant Program: Citizenship Instruction

GRANT APPLICATION READ

YES NO

ENTITY APPLYING TO:

The Department of Homeland Security (DHS)

GRANT AMOUNT:

\$100,000.00

GRANT SUBMISSION DEADLINE:

4/22/2016

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

Darcey Mitschelen

EXPLANATION OF GRANT:

The Citizenship Instruction grant provides for the ability to integrate citizenship instruction (naturalization process and interview) along with U.S. history and government into English as a Second Language (ESL) classes that cover reading, writing, and speaking.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

It is hoped that by adding citizenship instruction to the current ESL programming, overall enrollment will increase. With that, the adult education funding through the Department of Workforce Development will reflect the change.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Funds will be used to support wages of citizenship teacher(s) along with training in citizenship.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Darcey Mitschelen

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



ELKHART AREA CAREER CENTER

ELKHART
COMMUNITY SCHOOLS

DR. DAVID BENAK, DIRECTOR

TO: BOARD OF SCHOOL TRUSTEES
FROM: DAVID R. BENAK, ED.D.
DATE: MARCH 25, 2016

DIESEL TECHNOLOGY GRANT CONFIRMATION

Please find attached a grant request from Diesel Technology. The grant is due April 4, 2016. Mr. Lestinsky, the Diesel instructor, found out about the grant on March 21, 2016. Since the grant is due before the next Board meeting, I am seeking confirmation of the submission of the grant.



ELKHART
COMMUNITY SCHOOLS

Grant Approval Form

DATE: 3/24/16

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Dave Benak

SCHOOL / ENTITY APPLYING: EACC

GRANT TITLE: Skills USA and Ryder Diesel Tech Lab Enhancement Grant

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Skills USA and Ryder

GRANT AMOUNT: 5000.00

GRANT SUBMISSION DEADLINE: 4/4/16

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *David R Benak*

EXPLANATION OF GRANT:

Skills USA and Ryder Truck Leasing have partnered to provide 5000.00 grants for diesel technology labs to improve their labs, The grant can be used to purchase instructional materials, software, equipment, and professional development.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

SUSTAINABILITY PLAN:

The grant proceeds will be used to purchase a training simulator to assist students in gaining real world experience and technical competencies they will need in their career path.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Purchase of an air brake/anti-lock brake training simulator.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



INSTRUCTIONAL LEADERSHIP

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: BOARD OF SCHOOL TRUSTEES
FROM: KIMBERLY BOYNTON
DATE: MARCH 17, 2016
SUBJECT/TITLE OF MEMO: GRANT SUBMISSION

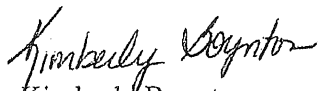
To The Elkhart Board of School Trustees:

The Instructional Leadership Department has written and will submit the Indiana Department of Education's Office of High Ability Education 2016 Competitive Grant Opportunity by the deadline of March 28, 2016. The grant funds will provide financial support for Kindergarten identification materials. Funds will also be utilized to support the attendance at the National Association for Gifted Children Conference in November 2016 in Orlando, Florida.

The invitation to complete the grant application was received after the deadline for submitting Request for Board Approval for the March 22, 2016 meeting. Due to the short timeline for grant development and submission by the deadline of March 28, 2016, the notification of grant submission is being delivered to the Board of School Trustees after the submission of the grant application. The Instructional Leadership Department was limited in the ability to submit the request for grant approval based on the timing of the grant application invitation.

Please feel free to contact me with any additional questions.

Sincerely,


Kimberly Boynton

Director of Grant Development and Pre K Services



ELKHART
COMMUNITY SCHOOLS

Grant Approval Form

DATE:

3/17/2016

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Dawn McGrath/Kim Boynton

SCHOOL /ENTITY APPLYING:

District

GRANT TITLE:

IDOE Office of High Ability Education

GRANT APPLICATION READ

YES NO

ENTITY APPLYING TO:

Indiana Department of Education

GRANT AMOUNT:

\$35,000

GRANT SUBMISSION DEADLINE:

3/28/2016

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

Kimberly Boynton

EXPLANATION OF GRANT:

The grant funds will provide financial support for Kindergarten identification materials. Funds will also be utilized for Professional Development attendance at the National Association for Gifted Children Conference in November 2016 in Orlando, Florida.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

Elkhart Community Schools will continue to apply for grants associated with funding related to High Ability Education when opportunities are available.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

High Ability identification for Kindergarten and professional development.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Dr. Dawn McGrath

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: April 7, 2016
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. David Benak *DB*
 RE: Conference Leave Requests Paid Under Carl D. Perkins Grant
 April 12, 2016 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
<p>VINCENNES UNIVERSITY PROJECT EXCEL PROFESSIONAL DEVELOPMENT</p> <p>As part of the Project EXCEL college credit requirements, attendance at this professional development workshop is required and will cover curriculum updates and changes related to textbooks, syllabi, tests, methods, etc.</p> <p>VINCENNES, IN May 5-6, 2016 BETH HALL-SOMMERS (1-0) COLLEGE CREDENTIALS</p>	\$70.00	\$130.00
<p>VINCENNES UNIVERSITY PROJECT EXCEL PROFESSIONAL DEVELOPMENT</p> <p>As part of the Project EXCEL college credit requirements, attendance at this professional development workshop is required and will cover curriculum updates and changes related to textbooks, syllabi, tests, methods, etc.</p> <p>VINCENNES, IN May 12-13, 2016 MIKE MALONEY (0-0) COLLEGE CREDENTIALS</p>	\$70.00	\$130.00
<p>VINCENNES UNIVERSITY - BASIC WELDING COURSE</p> <p>This workshop will award one credit hour of college credit for course completion and can be used towards PDP points for licensure renewal.</p> <p>VINCENNES, IN June 6-8, 2016 JOHN KRAUS (1-2) CERTIFICATION</p>	\$300.00	\$0.00

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
BALL STATE UNIVERSITY - NETWORKING REFRESHER COURSE This is a one-on-one course with a grad student, using new equipment and routers. This course will help better the classroom instruction with second year networking students. MUNCIE, IN June 8-9, 2016 BETH HALL-SOMMERS (1-0), MELISSA HERTSEL (0-0) INDUSTRY-SPECIFIC CTE CONFERENCE	\$473.00	\$0.00
2016 OHIO TECHNICAL COLLEGE HIGH SCHOOL INSTRUCTOR SEMINAR OTC and PowerSport Institute will provide a 20+ hour course in welding for high school instructors. This seminar will help with continuing education coursework requirements. CLEVELAND, OH June 27-29, 2016 JOHN KRAUS (1-2) INDUSTRY-SPECIFIC CTE CONFERENCE	\$150.00	\$0.00
TOTAL	\$1,063.00	\$260.00
2015-16 YEAR-TO-DATE PERKINS FUNDS	\$19,014.77	\$4,165.00
GRAND TOTAL	\$20,077.77	\$4,425.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: April 7, 2016

TO: Dr. Robert Haworth, Superintendent

FROM: Dr. Dawn McGrath *Dawn J. McGrath*

RE: **Conference Leave Requests**
April 12, 2016 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
<p>EXECUTIVE FUNCTION WORKSHOP</p> <p>This workshop will show how executive function affects almost every aspect of students' lives not only in the school environment but at home as well. This is an area that we as a school need to be helping students to understand and helping them develop skills in this area.</p> <p>Indianapolis, IN April 11, 2016 (1 day's absence) ROMA OSTERLOO - STUDENT SERVICES (1-2)</p>	\$236.18	\$0.00
<p>2016 NOTRE DAME FOOTBALL COACHES CLINIC</p> <p>This clinic will give us the opportunity to hear from and interact with some of the top current and past college and high school football coaches in the country. The knowledge they will pass along will help us with everyday instruction, especially as it pertains to position technique, player fundamentals, and game preparation.</p> <p>Notre Dame, IN April 14 - 16, 2016 (2 day's absence) MATT ERLACHER - CENTRAL (0-0) JEREMY HREN - CENTRAL (0-0) LEVON JOHNSON - SUPERINTENDENT'S OFFICE/CENTRAL (0-0) JONATHAN KIRKTON - CENTRAL (0-0)</p>	\$200.00	\$255.00
<p>INDIANA SPEECH LANGUAGE HEARING STATE CONVENTION 2016</p> <p>This convention will show how speech-language therapy is moving towards a trend of inclusion and how to structure therapy plans for the next school year.</p> <p>Indianapolis, IN April 14-16, 2016 (3 day's absence) NICOLE SPEAR - DALY (0-0)</p>	\$0.00	\$0.00
<p>INDIANA STATE UNIVERSITY ANNUAL LAW CONFERENCE</p> <p>This conference will discuss how to initiate many of the initiatives from the educational documentary Most Likely to Succeed.</p> <p>Terre Haute, IN April 20, 2016 (1 day's absence) TONDA HINES - ROOSEVELT (2-1) TESSA SUTTON - ROOSEVELT (1-1)</p>	\$705.10	\$0.00

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
<p>21ST CENTURY TRANSITION This workshop will show how to provide support for students with disabilities to be able to be active members of the community and will also share information to increase positive outcomes. Indianapolis, IN April 27, 2016 (1 day's absence) DEBRA PINNYEI - TIPTON (0-0)</p>	\$297.00	\$0.00
<p>PRIMA - PUBLIC RADIO IN MIDDLE AMERICA This conference will feature discussions with public media leaders about the future of NPR news and a NPR digital update. Indianapolis, IN April 27-29, 2016 (3 day's absence) ANTHONY HUNT - WVPE (0-0)</p>	\$906.66	\$0.00
<p>INDIANA ASSOCIATION FOR ADULT AND CONTINUING EDUCATION (IAACE) CONFERENCE This conference will provide an opportunity to network with other adult education teachers, counselors, and administrators statewide. There will also be workshops covering curriculum and programming for College and Career Rediness instruction. April 27 - 29, 2016 (3 day's absence) French Lick, IN JOANN COGDELL - COMMUNITY EDUCATION (0-0) KIM DEHAVEN - COMMUNITY EDUCATION (4-4) ROBIN JOLGREN - COMMUNITY EDUCATION (1-3) ABBIE KASHMER BRADFORD - COMMUNITY EDUCATION (1-3) KELLEY LIGHTNER - COMMUNITY EDUCATION (3-0) DARCEY MITSCHELEN - COMMUNITY EDUCATION (5-5) TERRANCE TAYLOR - COMMUNITY EDUCATION (0-0)</p>	\$3,999.36	\$0.00
<p>SUICIDE PREVENTION TRAINING This conference will provide a perspective on suicide statistics, prevention, and practical application. Understanding the factors which contribute to suicide will help counselors prevent suicide specific to school age students. South Bend, IN May 5, 2016 (1 day's absence) DANIELLE MILLER - STUDENT SERVICES (1-1) LISA WARD - STUDENT SERVICES (2-3)</p>	\$120.00	\$0.00
<p>INDIANA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (IASBO) This meeting will provide updates regarding the recent change in state legislation affecting the financing and operation of Indiana school corporations. The primary focus of the conference will be covering best practices concerning all aspects of school operations which is critical to helping Elkhart Schools keep pace with the changes affecting school operations. French Lick, IN May 12-13, 2016 (2 day's absence) DOUG HASLER - ESC (1-1)</p>	\$754.12	\$0.00

2015 - 2016 CONFERENCES	EXPENSES	SUBSTITUTE
TOTAL	\$7,218.42	\$255.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$15,398.78	\$1,500.00
2016 YEAR-TO-DATE GENERAL FUNDS	\$1,855.12	\$425.00
2015 YEAR-TO-DATE OTHER FUNDS	\$155,180.16	\$7,820.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$3,878.00)	(\$140.00)
2016 YEAR-TO-DATE OTHER FUNDS	\$88,545.19	\$11,980.00
2016 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$257,101.25	\$21,585.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



TO: DR. ROBERT HAWORTH
FROM: MR. DOUGLAS THORNE
DATE: APRIL 12, 2016

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2015-16 school year:

Howard Edwards	Memorial/Special Education
Veronica Terry	ESC/Speech Pathologist

- b. **Resignation** – We report the resignation of the following employees:

Jennifer Hershberger Began: 10/2/06	Memorial/Language arts Resign: 4/11/16
Andrew Krabill Began: 8/14/06	Central/Social Studies Resign: 6/1/16
Bryce Nixon Began: 8/4/15	West Side/Language arts Resign: 6/1/16
Alexandra Salcedo Began: 8/4/15	West Side/Language Arts Resign: 6/1/16

- c. **Retirement** – We report the retirement of the following employee at the end of the 2015-16 school year:

Susan Kitt	Monger/Grade 1	19 Years of Service
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- d. **Maternity Leave** – We recommend a maternity leave for the following employee:

Natalie Blair Begin: 4/12/16	Daly/Grade 1 End: 6/1/16
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CLASSIFIED

- a. **New Hires** – We recommend regular employment for the following classified employees:

Kathryn Aistrop
Began: 1/27/16

Hawthorne/Food Service
PE: 3/23/16

Yesenia Alvarez
Began: 1/27/16

Elkhart Academy/Paraprofessional
PE: 3/23/16

Robin Hill
Began: 2/9/16

Transportation/Bus Helper
PE: 4/12/16

Patricia Laws
Began: 1/28/16

Pinewood/Food Service
PE: 3/24/16

April Sherwood
Began: 1/27/16

Eastwood/Paraprofessional
PE: 3/23/16

- b. **Retirement** – We report the retirement of the following employee:

Diana Franklin
Began: 8/19/96

Elkhart Academy/Secretary
Retire: 6/17/16
19 Years of Service

- c. **Resignation** – We report the resignation for the following classified employees:

Yvonne Curtis
Began: 11/13/14

Pierre Moran/ Food Service
Resign: 3/9/16

Jammie Fields
Began: 9/1/15

Beardsley/Food Service
Resign: 3/28/16

Theodore Foland
Began: 10/28/09

ESC/Energy Education Specialist
Resign: 6/30/16

LaDeana Owens
Began: 8/15/14

Transportation/Bus Driver
Resign: 4/11/16

Shawna Torok
Began: 8/24/15

Cleveland & Woodland/ Food Service
Resign: 3/18/16

Sherree Wilkey
Began: 10/24/07

PACE/Technical Assistant
Resign: 3/25/16

d. Medical Leave – We recommend an unpaid medical leave for the following employee:

Haley Burkhart
Begin: 3/18/16

PACE/Therapist/Physical
End: 6/1/16

e. Termination – We recommend termination of the following employees:

Theresa Culp
Began: 1/7/08

Transportation/Bus Driver
Termination: 4/12/16
Board Policy GDPD 1. a, c, f, g

Monique Thompson
Began: 5/27/14

Memorial/Food Service
Termination: 4/12/16
Board Policy GDPD 1. f, g